



**Minutes of the Community Special Events Task Force Meeting held on November 6, 2007,
1:00p Library Board Room, 3500 S. Rural Road, Tempe, Arizona**

Minutes Community Special Events Task Force Meeting November 6, 2007

City Staff Present: Buck Rogers (PD), Kay Pence (PD), Kim Hale (PD), Tim Bulson (PD), Mike McComb (FD), Craig Hayton (Parks), Laura Guerrero, (RS), Steve Such (SW), John Brusky (TD), Kay Savard (T&L), Karl Stephens (ADA), Jeff Tamulevich (S&UP), Ron Coleman (WUD), Edith Ross (RS), Lupe Hernandez (Envir), Jared Wilson (P&R), Michelle Konnath (P&R), Joe O'Connor (P&R), Jodie Garth (P&R).

Guests Present: Richard Zahn (TEAM), Mick Hirko (TEAM), Jennifer Lintner (Avnet), Pete Colantoni (Auto Citi), Melanie Walker and Tiffany Clyde (F.O.E.), Emily Baker (Lifetime Fitness Reindeer Run), Annie Perrigan (All Sports Foundation), Kristan Stephens (Road Runner Sports), Justin Kern (RCD Roch Company), Jeffrey Wilson and Mary Baker (Pros Soccer Club), Scott Bogar (Hail Marys), Robert Fern (Friendship Village), Chris Groer (Dirty Devil), Al Rossi and Tim Farley (Tempe Sister City Corp.)

Meeting convened at 1:05 p.m.

Michelle Konnath, Recreation Coordinator, called the meeting to order and gave opening remarks regarding process and procedure. She made a call to the audience asking if anyone not on the agenda wanted to address the committee. There was no response.

I. Events for Final Review

- A. Fantasy of Lights Opening Night, Saturday, November 24, 2007 (Mill Ave. District): Event will return for final review on November 20, 2007.
- B. Fall Festival of the Arts, Friday, November 30 – Sunday, December 2, 2007 (Mill Ave. District): Event will return for final review on November 20, 2007.
- C. APS Fantasy of Lights Boat Parade, Saturday, December 8, 2007 (Tempe Beach Park and Town Lake): Event will return for final review on November 20, 2007.

II. Events for Initial Review

- A. Avnet 16" Softball Desert Classic, Saturday, November 17 and Monday, November 19, 2007 (Tempe Sports Complex): Approved pending receipt of liquor insurance and off-duty agreement for police.
- B. Roadrunner Sports Grand Opening, Saturday, November 17, 2007 (Tempe Marketplace): Approved
- C. Tempe Thanksgiving Block Party, Thursday, November 22, 2007 (Tempe Diablo Stadium): Approved pending receipt of insurance from soccer club and fireworks company.

- D. Triumph Engines Tempe, Saturday, December 1, 2007 (Tempe Diablo Stadium): Approved pending verification of need for liquor insurance.
- E. Budweiser Beer Garden at Hackett House, Saturday and Sunday, December 1 & 2, 2007 (95 W. 4th Street): Approved pending receipt of insurance.
- F. FANN Walk for Food Allergy, Sunday, December 2, 2007 (Kiwanis Park Ruben Romero): Applicant was unable to attend meeting and requested to be put on the November 20th agenda.
- G. Reindeer Run, Saturday, December 15, 2007 (Tempe Beach Park and 5K route): Approved pending receipt of insurance.

III. Events Pending Approval of Special Event Liquor Licenses

- A. Downtown Tempe Community for Fantasy of Lights Opening Night, Saturday, November 24, 2007 (Centerpoint): Tabled until November 20, 2007
- B. Downtown Tempe Community for Arts Festival Award Dinner, Saturday, December 1, 2007 (6th Street Park): Tabled until November 20, 2007.
- C. Kokopelli Winery for Festival of the Arts, Friday-Sunday, November 30-December 2, 2007 (7th Street and Maple): Buck Rogers made a motion to approve this license request. It was seconded by Lupe Hernandez. It was the consensus of the committee to approve this license request.
- D. Alcantara for Festival of the Arts, Friday-Sunday, November 30-December 2, 2007 (7th Street and Maple): Buck Rogers made a motion to approve this license request. It was seconded by Lupe Hernandez. It was the consensus of the committee to approve this license request.
- E. Page Springs Cellars for Festival of the Arts, Friday-Sunday, November 30-December 2, 2007 (7th Street and Maple): Buck Rogers made a motion to approve this license request. It was seconded by Lupe Hernandez. It was the consensus of the committee to approve this license request.
- F. Jerome Winery for Festival of the Arts, Friday-Sunday, November 30-December 2, 2007 (7th Street and Maple): Buck Rogers made a motion to approve this license request. It was seconded by Lupe Hernandez. It was the consensus of the committee to approve this license request.
- G. Keeling-Schaefer Vineyards for Festival of the Arts, Friday-Sunday, November 30-December 2, 2007 (7th Street and Maple): Buck Rogers made a motion to approve this license request. It was seconded by Lupe Hernandez. It was the consensus of the committee to approve this license request.
- H. Granite Creek Vineyards for Festival of the Arts, Friday-Sunday, November 30-December 2, 2007 (7th Street and Maple): Buck Rogers made a motion to approve this license request. It was seconded by Lupe Hernandez. It was the consensus of the committee to approve this license request.
- I. Phoenix Sports Commission for Avnet Desert Classic, Saturday, November 17 and Monday, November 19, 2007 (Tempe Sports Complex): Buck Rogers made a motion to approve this license request with the stipulation that the original signature page and liquor insurance was received. It was seconded by Kay Savard. It was the consensus of the committee to approve this license request with the above mentioned request.
- J. Tempe Sister Cities for Budweiser Beer Garden, Saturday and Sunday, December 1 & 2, 2007 (95 W. 4th Street): Buck Rogers made a motion to approve this license request. It was seconded by Michelle Konnath. It was the consensus of the committee to approve this license request.

- K. All Sports Foundation, Thursday, January 31, 2007 (1300 N. College Ave.): Buck Rogers made a motion to approve this license request. It was seconded by Lupe Hernandez. It was the consensus of the committee to approve the license request.

IV. Event Pending Approval of Extension of Premises

- A. Tempe Life Care Village, Thursday, November 8, 2007 (2645 E. Southern Ave.): Buck Rogers made a motion to approve this extension request. It was seconded by Ron Coleman. It was the consensus of the committee to approve this extension request.
- B. Dirty Devil, Thursday, November 22, 2007 (560 S. College Ave.): Buck Rogers made a motion to approve this extension request. It was seconded by Ron Coleman. It was the consensus of the committee to approve this extension request.
- C. Hail Mary's, Saturday, December 1, 2007 (1402 S. Priest Dr.): Buck Rogers made a motion to approve this extension request. It was seconded by Ron Coleman. It was the consensus of the committee to approve this extension request.
- D. Chuckbox, Saturday, December 1 and Monday, December 31, 2007 (202 E. University): Buck Rogers made a motion to approve this extension request. It was seconded by Lupe Hernandez. It was the consensus of the committee to approve this extension request.
- E. F.O.E. Sunday, December 9, 2007 (2314 E. Apache Blvd.): Buck Rogers made a motion to approve this extension request. It was seconded by Karl Stephens. It was the consensus of the committee to approve this extension request.

V. Events for Post Review

- A. Lantern Walk on Oct 26: No problems reported
- B. ASU Homecoming Parade and Block Party on Oct 27: One complaint was received from a driver on Mill Ave. who was trying to travel north on Mill at the same time the parade was getting under way. Solid Waste Division reported that the barricades were picked up too early and the crews were still trying to clean up when traffic was on University.
- C. Arts & Crafts Fair at Pyle on Oct 26 & 27: No problems reported.
- D. Stray Cat Extension on Oct 27: No problems reported.
- E. Monti's Extension on Oct 28: No problems reported.
- F. Soma Triathlon on Oct 28: PD will ask that Jeff Suffolk and/or his crew would drive the course before the race next year to verify the route. More volunteers are needed at key intersections. Yellow chalk was used for marking and it is still on the route. It was determined that barricade set-up needs to begin approximately 30 minutes earlier next year. Tim Bulson (PD-traffic) really liked the new route. Joe O'Connor reported a swimmer in the water at 6am on Saturday. This could have created a very dangerous situation. Next year more signage stating practice swim hours and consequences if those hours are not adhered to will be placed on the web site and at the lake.
- G. Tour de Tempe on Oct 28: PD reported that the event went very well. Paint or chalk was used for markings and it is still in the streets.
- H. Escalante Halloween Carnival on Oct 29: No problems reported.
- I. Halloween Carnival at Kiwanis on Oct 31: No problems reported.
- J. Coconut Club extension on Oct 31: No problems reported.
- K. Fat Tuesday extension on Oct 31: No problems reported.

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- L. Breast Cancer 3-Day, Nov 2-4: Jaycee Park yard access was blocked for employees by participants.
- M. Copa Food City Tournament, Nov 2-4: PD reported that the event went very well. A traffic officer was hit by a vehicle but is okay.
- N. F.O.E. Extension on Nov 3: No problems reported.
- O. Walk to Cure Diabetes on Nov 3: No problems reported.
- P. Hearts and Heroes on Nov 4: No problems reported.
- Q. Walk Now Phoenix on Nov 4: No problems reported.
- R. Tricks Wine Fiesta on Nov 4: No problems reported.

VI. Items for Open Discussion

- A. Buck Rogers reported that due to State Liquor Department requirements that all Super Bowl applications should be turned in the Special Events Office by December 28, 2007.

Meeting adjourned at 2:29pm

The Committee's next meeting is November 20, 2007 at 1:00pm.

Prepared by: Jodie Garth

Reviewed by: Michelle Konnath

Michelle Konnath
City of Tempe
Recreation Coordinator